**书面表达—应用文拓展提升答案**

**评分原则、写作提示及参考范文**

**一、评分原则：**

**1．本题总分为15分，按4个档次给分。**

**2．评分时，先根据文章的内容和语言质量初步确定其档次，然后以该档次的要求来衡量，**

 **确定或调整档次，最后给分。**

**3．评分时应考虑：内容是否完整，条理是否清楚，交际是否得体，语言是否准确。**

**4．拼写、标点符号或书写影响内容表达时，应视其影响程度予以考虑。英、美拼写及词汇**

 **用法均可接受。**

**5．词数少于50，从总分中减去1分。**

**二、各档次的给分范围和要求：**

|  |  |
| --- | --- |
| **第一档****(13分~15分)** | **完全完成了试题规定的任务。****·内容完整，条理清楚；****·交际得体，表达时充分考虑到了交际的需求；体现出较强的语言运**  **用能力。****完全达到了预期的写作目的。** |
| **第二档****(9分~12分)** | **基本完成了试题规定的任务。****·内容、条理和交际等方面基本符合要求；****·所用语法和词汇满足了任务的要求；****·语法和用词方面有一些错误，但不影响理解。****基本达到了预期的写作目的。** |
| **第三档****(4分~8分)** | **未恰当完成试题规定的任务。****·内容不完整；****·所用词汇有限，语法或用词方面的错误影响了对所写内容的理解。****未能清楚地传达信息。** |
| **第四档****(1分~3分)** | **未完成试题规定的任务。****·写了少量相关信息；****·语法或用词方面错误较多，严重影响了对所写内容的理解。** |
| **0分** | **未能传达任何信息；所写内容与要求无关。** |

 **1. 2018东城期末**

**〖写作提示〗**

**本文要求给美国笔友回信介绍中国教师节。主体人称为第一人称，主体时态为一般现在时。写作要点：1. 教师节的时间；2. 学生向教师表达祝福的方式；3. 庆祝教师节的意义。**

**One possible version:**

**Dear Jim,**

**I am very glad to know that you are interested in Teachers’ Day in China.**

**We celebrate Teachers’ Day every September 10th. On that day, we will send best wishes and express our thanks to our dear teachers for their hard work. Some students write Thank-you cards to our teachers; others would like to send them beautiful flowers. Sometimes we prepare performances or give them hand-made gifts. In our school, we also have a tradition of serving tea to each teacher in the morning.**

**I think Teachers’ Day is a meaningful celebration. It gives us the chance to show our respect and love to our teachers. What’s more, respecting teachers is also a tradition for us Chinese.**

**Do you have a similar celebration for teachers? Looking forward to hearing from you soon!**

**Yours,**

**Li Hua**

 **2. 2018西城期末**

**〖写作提示〗**

**本文要求给英国朋友推荐传统文化课程。主体人称为第一人称，主体时态为一般现在时。写作要点： 1. 你推荐的课程；2. 该课程的内容；3. 你推荐的理由。**

**One possible version:**

**Dear George,**

 **I am delighted to hear that you want to take a course about Chinese traditional culture. I am writing to recommend one on Beijing Opera.**

 **This course, “Introduction to Beijing Opera”, which will be held in Beijing next month for two weeks, contains two sections. A lecture on the history of Beijing Opera will introduce its time-honored development, including the detailed process of how it spread. What takes the course to a new height is a theater trip. Stepping into Mei Lanfang Theatre, you’ll get a taste of the performance techniques by appreciating how the voices and motions are perfectly combined on the stage.**

**I heartily recommend this course to you based on the following reasons. I know you love drama so much, so you will be able to more easily understand Sheng, Dan, Jing, Mo, Chou, the five main characters of Beijing Opera. It is also an interactive course, in which you will have a chance to communicate with opera performers face to face.**

**I hope my introduction is helpful. Please let me know if you have further questions.**

**Yours,**

**Li Hua**

 **3. 2018海淀区期末**

**〖写作提示〗**

**本文要求给美国姊妹学校的学生写欢迎词。主体人称为第一、 第二人称，主体时态为一般将来时。写作要点包括：1. 表示欢迎。2. 说明当天的安排：1）观摩并体验太极拳；2）游览一处北京名胜。**

 **One possible version:**

**Dear friends,**

 **We are very excited to have you here and on behalf of my school, I extend our most sincere welcome to you. Here is today’s arrangement, which, I hope, would make your day both delightful and rewarding.**

 **As scheduled, you will first watch a Tai Chi show by some teachers of our school. Later, if you’re interested, you can try learning to play Tai Chi, which enjoys great popularity across China.**

 **In the afternoon, the school bus will drive you to the Forbidden City, a must-see attraction especially for those who come to Beijing for the first time. You’ll be amazed at the architectural style and the masterpieces and treasures well preserved there.**

**Once again, I hope that you will enjoy your day! Thank you very much!**

 **4. 2018朝阳区期末**

**〖写作提示〗**

**本文是一篇建议信，要求给本班交换生推荐一门课程。主体人称为第一、 第二人称，主体时态为一般将来时。写作要点包括：1. 推荐一门选修课；2. 说明推荐的理由；**

**3. 提出学习这门课程的建议。**

**Dear Jim,**

 **I am glad that you are interested in Chinese culture and eager to explore more.**

 **I think the Ancient Poetry is your best choice. By learning Chinese ancient poems, you can have an extensive knowledge of history and culture in ancient China. Also, you can feel the charm of the language by reading poems, which helps to improve your Chinese. To follow the course well, you’d better read and recite as many poems as possible. Besides, it is a good idea to search for related background knowledge so that you will fully understand the conception of poetry.**

 **What you do think of the course? I am sure you will have a lot of fun from it.**

**Yours,**

**Li Hua**

 **5. 2018丰台区期末**

 **〖写作提示〗**

**本文是一篇建议信，要求给英国笔友推荐一个最值得去的地方。主体人称为第一、 第二人称，主体时态为一般现在时。写作要点包括： 1．表示欢迎；2．推荐地方并说明理由；3．表达陪同意愿。**

**Possible version1:**

**Dear Chris,**

 **I am excited to hear that you and your family will visit Beijing soon. I really can’t wait to see you guys. Since this is your first visit to China, I imagine you might want to experience some Chinese history and culture. I would recommend you visit the Forbidden City first.**

 **The Forbidden City is in the center of Beijing city. It served as the imperial palace for 24 emperors of the Ming and Qing dynasties. It is actually the largest and most significant royal palace complex in the world. A tour of the Forbidden City will allow you to see a large collection of unique and priceless palace artifacts including paintings and jade objects. If you want to learn more during your visit, you can listen to a professional guide. They will tell you the stories behind the exhibits. I believe you will find this trip worthwhile and enjoyable.**

 **Visiting the Forbidden City will also be a great chance for us to catch up, so I’m more than happy to accompany you on this tour.**

 **I am looking forward to seeing you soon.（184 words)**

**Yours,**

**Li Hua**

**Possible version 2:**

**Dear Chris,**

**I am glad to hear you will come to Beijing this winter vacation. I am excited to see you soon. I know you have a great passion for Chinese culture. Here in Beijing, the Capital Museum is a must-see for you.**

 **Within the museum, you can see exhibitions on Beijing history, traditional architecture and old Beijing folk customs. This is a great place for you to learn a lot about Beijing and its culture. I know you like to get into projects, at this museum you have the opportunity to participate in some hands-on activities. For example, you can learn to do Chinese paintings and make handicrafts, such as paper cuttings, Chinese knots and dough figurines. I believe this will be a truly enlightening experience for you !**

**My family and I would be delighted to have you stay with us and tour with you guys.**

**I am looking forward to seeing you. (153 words)**

**Yours,**

**Li Hua**

 **6.2018石景山区期末**

**〖写作提示〗**

**本文是一篇建议信，要求给英国朋友鼓励和安慰，并提出建议。主体人称为第一人称，主体时态为一般现在时。写作要点包括：1. 给与安慰和鼓励；2. 提出一些建议。**

**Dear Jim,**

 **I am sorry to hear that you are deeply depressed recently due to failing in the employment interview of the school TV host. I can understand how you are feeling now. It is rather disappointing to fail in an important interview, which you were devoted to.**

**But one failure doesn’t mean that you are not excellent. Actually, you are always an intelligent boy. In your letter, I can’t make out what possibility made this failure. But if I were you, I would reflect on the whole process of the interview and I would learn a lot from it. I’m sure you will be more experienced next time.**

 **I hope you will be happy soon.**

**Yours,**

**Li Hua**